PSCLS BOARD OF DIRECTORS MEETING

**Saturday, November 1, 2003**

These minutes approved at the 4/13/04 board meeting

**Reading Area Community College, Reading, PA**

**PRESENT:**  Charles Wilson, President; Barbara Snyderman, President-elect; Katie Franz, Past President; Sharon Strauss and Sandy Neiman, Board of Directors; Patsy Bering, Parliamentarian, Laura Weand and Jamie Zeiders, Co-chairs, Student Forum; Amita Patel, DVC Student; Gregg Palastro, Awards Chair

President Wilson called the meeting to order at 0915.  He determined that there was not a quorum present.  The parliamentarian reminded those present that motions could be made but they would be voted on “electronically”.

**AGENDA:**  The President asked for additions to the agenda.  There were none.

**MOTION 1:**  Barbara Snyderman moved “that the PSCLS Board of Directors approve the agenda as presented”.  Second:  Strauss.

**PRESIDENT’S REPORT**:  President Wilson reviewed his objectives and activities to date.  He suggested that a two-year presidential term, which a few other societies have, might make more sense since there is a learning curve and it seems to take time to “get organized”.

Discussion then centered on “busy lives” and inability of people to attend meetings.  Conference calls were suggested as a possibility, since we have officers, board members and committee chairs from all areas of the state.  Barbara Snyderman and Laura Weand will investigate cost of conference calls.

**SECRETARY’S REPORT:**  No corrections.

**MOTION 2**:  Sharon Strauss moved that “the PSCLS Board of Directors accept the secretary’s minutes of the August 23, 2003 meeting as amended.”(amendments made “on-line)  Second:  Katie Franz.

TREASURER’S REPORT:  Treasurer Gourley sent a report to the President.

**MOTION 3:**  Barbara Snyderman moved that “the PSCLS Board of Directors file the Treasurer’s balance sheets and income statements with the finance committee for review.”

Second:  Strauss.

**REGION II UPDATE:**  No report from Mary Ann McLane.  The President said that the reports may have been sent to his “work email” since Mary Ann committed to sending them.

**AWARDS:**  Gregg Palastro presented his written report and encouraged all to nominate colleagues for awards.

**BYLAWS:**  No report.

**CAREER RECRUITMENT:**  deferred

**CONTINUING EDUCATION ASSISTANCE COMMITTEE:** Ms. Bering presented a written report.  There were many “Keener” applications since ASCLS was in Philly.  44 applications, two returned checks due to inability to attend and two were not eligible.  Correction to report:  Workshops grants should be 10. and total 2050.  Patsy:  I don’t have your report with me and my notes are not clear—sorry)

Four of 40 grants have not yet sent documentation of attendance at the meetings.  She is aggressively seeking applications for the Mercedes Cole Scholarship.  Board members with student applicants will not be sent voting forms as this is a conflict of interest.  Ms. Bering reminded the Board that the 2004 scholarship amount would be set at the winter meeting.

**CAREER RECRUITMENT:**  November 16-22 is medical Career Awareness Week, proclaimed by Governor Rendell.  Sandy Neiman’s student is the “poster child” for the campaign.

Student Reps Zeiders and Weand expressed interest in going to speak to high school students and other science clubs.  The Board expressed support for such activities.

**FEDERAL GOVERNMENT LIASON:**  No report.

**FILE CUSTODIAN:**  No report.

**FINANCE:**  No report.

**LEADERSHIP DEVELOPMENT:**  No report.

**MEMBERSHIP DEVELOPMENT:**  Report submitted.

**NEWSLETTER:**  Snyderman presented quotes from two vendors for the newsletter.  Since there is no contract with the current printer, the switch to a new printer did not require a board vote.  The next newsletter will be done by Sir Speedy, and be printed on white paper.

The President stated that Cindy Evans is still interested in being Chief Editor.  He is recruiting others to act as co-editors.

**PACE:**  Written report submitted.

**NOMINATIONS**:  In 2004, the society will be electing 2 Board members, a president-elect, treasurer and bylaws member.

**STATE GOVERNMENT LIASON:**  No report.

**WEBMASTER:**  No report.

**2004 MEETING:**  No report.

**CHAPTER REPORTS:**

**NORTHEAST:**  Report submitted.  The chapter has had two meetings so far and may start a newsletter.

**LEHIGH VALLEY:**  Report submitted.

**NORTH CENTRAL:**  The President has continued contact with Brian Spezialetti.

**SOUTHCENTRAL:**  There are two contacts that the President has contacted.

**NORTHWEST:**  Sharon Olson is interested in getting meetings going.

**DVC:**  No report; no meetings scheduled.

**SOUTHWEST:**  Gregg Palastro and Mary Gourley are trying to reactivate the chapter.

**SUSQUEHANNA:**  No written report.  Snyderman reported a successful first educational meeting and a second is scheduled for December 2.

**OLD BUSINESS:**  Correction to the directory:  Patsy Bering’s email is nbering@temple.edu and her zip code is 19129.

Eileen Molcavage’s email is meme13m@aol.com

Joanne Grant’s email is GrantJ@readinghosp.org

Sandy Toloczko’s city is Plains, PA.

Laura brought catalogs from TSI for the Board to consider “give-aways”.

Stationery:  Snyderman will get it printed at Sir Speedy.

**ANNOUNCEMENTS:**  Judy Hoover’s mother passed away one week ago.

There being no other business, the meeting was adjourned at 1125.

Respectfully submitted by:

Barbara Snyderman, President elect.