WINTER LEADERSHIP/BOARD OF DIRECTORS MEETING  MINUTES

Saturday, February 7, 2009

Reading Area Community College

Present: Scott Aikey(ASCLS President and Finance Chair), Mary Gourley (President), Katie Franz (President-Elect), Judy Hoover (Treasurer), Katey Howell(Student Representative), Mary Beth Meile (Board Member), Eileen Molecavage (Board member), Sandy Neiman (Board Member), Barbara Snyderman (Region II Director), Sharon Strauss (Past-President), Sandy Taloczko (P.A.C.E.)

I.                   Welcome. President Mary Gourley welcomed everyone and called the meeting to order at 10:04A.M.

II.                Introductions were not necessary

III.             A quorum was ascertained.

IV.             Secretary’s Report.

Minutes from the Fall Board Meeting were distributed by Sandy Neiman

Two electronic motions that were made since the October 25 Fall Board meeting were also added:

They are:

Motion X. Ruth Negley 11/04/08

I move that the ASCLS-PA Board of Directors approve the contract for the ASCLS-PA 2009 Spring Meeting to be held at HACC’s Ted Lick Wildwood Conference center on May 12-13, 2009.

Seconded by Mary Beth Miele.        The motion carried

MotionXI.  Ruth Negley  11/23/08

I move that the ASCLS-PA Board of Directors approve the use of a secure website registration for the 2009 ASCLS-PA Annual Spring meeting registration with the cost not to exceed $450.

Seconded by Sandy Neiman.             The motion carried.

Motion I. Mary Beth Miele

I move to accept the minutes from the October 25, 2008 ASCLS-PA Board of Directors meeting.

Seconded by Sharon Strauss                 The motion carried

V.                Treasurer’s Report

Scott Aikey submitted a written Audit Report. All treasurer’s reports are accurate.

The net result of the audit showed an excess of $282.15 as per the bank’s balance. This amount has not been found, but Aikey concluded that it is the result of credit card monies reporting.

A decision needed to be made about what to do with the $6246.14 remaining funds.

Aikey suggested putting it into operations.

Motion II. Eileen Molecavage

I move that ASCLS-PA BOD approve the audit dated Aug 31, 2008.

Seconded by Katie Franz                           The motion carried

Motion III   Katie Franz

I move that the ASCLS-PA BOD allocate the remaining funds of Fiscal year 2007-2008

To the operating budget of Fiscal Year 2008-2009.

Seconded by Sharon Strauss.                    The motion carried.

Judy Hoover presented her written Treasurer’s Report. She also reported that she has

 requested a tax filing time of April 15, 2009.

Motion 4  Katie Franz

I move that the ASCLS-PA BOD accept the Treasurer’s report balance sheet dated

January 31, 2009 and file it for audit.

Seconded by Sandy Neiman                       The motion carried

Motion 5       Katie Franz

I move that the ASCLS-PA BOD accept the Scholarship & Awards Balance Sheet dated

January 31, 2009 and file it for audit.

Seconded by Katey  Howell                                The motion carried.

VI.             ASCLS-PA President’s Report

President Gourley provided a written report.

Discussion ensued about distributing complimentary pins to members. It was decided that the president would send ASCLS-PA pins out to members with a congratulatory letter for National Medical Laboratory Professionals Week.

VII.          ASCLS President’s Report

         CLEC registration is down…although “hugely successful”

         Looking for new volunteer editors for CLS journal

         NCA/ASCP(BOR) merger is progressing. Mary Beth Meile reports that there is a snafu in the acceptance of the exam by California.

         Running for president-Elect Marcia Armstrong

         Those running for Region Directors:

Region III  Tim Henry and Hassan Aziz

Region IV  Linda Gorman incumbent

Region V Debra Rodahl

Region VI Tim Randolph

VIII.       Region II  Director’s Report

Barbara Snyderman gave the following announcements:

         March 21 and 22 Region II meeting will be held in D.C

         March 23 and 24 are Legislative Days

         April 25 Council meeting will be held at Harbor Medical Center, Baltimore, MD Student paper competition will be held at this meeting.

IX.             Committee reports

a. Awards   Gourley distributed packets and nominee forms

b. Bylaws   No report

c. Career Recruitment     Lanie Fessler sent copies of her student recruitment article that was

    recently published in Advance.

d. Continuing Education   No report

                      Dolbey Scholarship monies are not being used.

                      Snyderman suggested giving scholarships to non-members and undergraduates (via Keener

                      Memorial Scholarship) to utilize funds.

                      Aikey suggested putting a notice in the preliminary registration publications for the Spring

                      Meeting

    Meile suggested that the PA Student Representative Howell notify all CLS/CT Program

    Directors via e-mail as to scholarships available to students.

Motion VI.     Katie Franz

I move that the ASCLS-PA BOD approve the allocation of thirty-five $100 stipends to attend the May 2009 ASCLS-PA Spring meeting for non-student attendees. And twenty-five $40 stipends for student attendees. Completed application must  accompany the fully paid registration and submitted to the registration chairman on a first come first served basis.Institutionally funded attendees or BOD members are not eligible. Monies to be paid out of O & A ($1000) and the Kenner Trek Fund ($3500)

Seconded by Eileen Milecavage                                                      The motion carried.

e. Education Scientific Assembly   No report

f. Federal Government Liaison     No report

   Legislation Days March 23 and 24 will be attended by Gourley, Franz and Howell)

g. State Government Liaison     No report

h. File Custodian     No report

i. Finance    See audit report under Treasurer’s report.

    Aikey’s advice: “Watch investments closely”

    Hoover asked the board if more monies should be invested in CD’s

Motion VII.     Eileen Molecavage

I move that the ASCLS-PA BOD direct the treasurer to invest $10,000 in a CD.

Seconded by Katie Franz.                              The motion carried.

j. Leadership Development     No report

k. Newsletter

Editor Ruth Negely moved the deadline for articles to March 1, 2009

We need articles!

l. Nominations

   Positions needed to be filled are: President-Elect, Treasurere, Secretary

m. PACE

     Sandy Taloczko gave a written report and explained usage on the CE Organizer

n. PAC     No report

o. Web Master

     Sharon Strauss reported that it may be too late to have meeting registration on line.

     Motion VIII.      Mary Beth Meile

     I move that ASCLS-PA BOD purchase and set up software to allow online registrations in

     the future.

    Seconded by Katey Howell                                   The motion carried.

p. Spring 2009 Meeting

     Meeting Chair Mary Beth Meile gave her report

         Dates of meeting: Tuesday, May 12 from8:30AM to 5PM

                        with social time 4:30 to 5PM and dinner from 5:30 to 7:30 PM

                                      Wednesday, May 13 from 8:30AM to 4:30PM

                                      BOD meeting Monday, May 11 at 7PM

                                      “stuffing party” Monday at 2PM

         1,160 post card announcements  have been mailed out

         Comfort Inn Riverfront and Days Inn have rooms costing about $65 per night

         PSSAMT will participate

         Forty-nine sessions are needed and forty speakers have been booked,

                                      therefore we still need nine speakers

                     Discussion ensued about acquiring a cost-effective facility for the 2010 meeting.

X.                Old Business  none

XI.             New Business

a.Memorial for Jeanne Zborowski

                                     Motion 9     Sharon Strauss

                                     I move that the ASCLS-PA BOD vote to donate $100 to Alpha Mu Tau  in

                                     Memory of Jeanne Zborowski, money to come out of O & A.

                                     Seconded by Katie Franz                          Motion carried.

                                    b). Strauss requested speakers for the Student Review.

 XII.          Adjournment

             Motion X.    Katie Franz

                   I move that the Winter ASCLS-PA BOD meeting be adjourned.

             Seconded by Sandy Neiman                   Motion carried.

                   Meeting adjourned at 1:15PM

Respectfully submitted,

Sandy Neiman

Board Member