**PENNSYLVANIA SOCIETY FOR CLINICAL LABORATORY SCIENCE
SUMMER BOARD MEETING MINUTES
AUGUST 23, 2003 HARRISBURG AREA COMMUNITY COLLEGE
HARRISBURG, PA**

PRESENT:  Charles Wilson, President; Barbara Snyderman, President-elect; Scott Aikey, Bylaws/Finance; Sharon Strauss, Board; Ruth Negley, Board; Darlene Point, Board; Eileen Molecavage, Board; William Hunt, Board; Mary Ann McLane, Region II Director and PSCLS 2004 Meeting Co-chair, Laura Lynn Weand, Student Co-chair; Kate Potter, DVC member; Joanne Grant, Education Assembly Co-chair; Denise Maslowski, NE chapter member; Sandy Toloczko, PACE; Carolyn Snyder, State Government Liaison and PSCLS 2004 Meeting Co-chair

President Charles Wilson called the meeting to order at 0900.  He reviewed the events for the day and presented the agenda for the board meeting.  “Membership Development” was added to the agenda.

MOTION 1: Bill Hunt moved that “the PSCLS Board of Directors approve the agenda as amended.”  Second:  S. Strauss.  Motion carried.

PRESIDENT’S REPORT: Mr. Wilson presented a written report with his activities to date.  He encouraged all present to participate, saying that the society needs new ideas and that old traditions are should be examined and reviewed for possible improvements.  He also requested that all respond promptly to email requests for information, particularly Board Members and Officers.

SECRETARY’S REPORT: No minutes were available from the April 2003 meeting.  Barbara Snyderman was asked to serve as secretary for the meeting.  It was noted that minutes must be prepared and disseminated in a timely manner so members can react to action items and direction from the board.  Minutes were posted on the PSCLS web site.

TREASURER’S REPORT: Mary Gourley was not present due to an auto accident.  There was no report.  There was concern from the board that there have been no written reports from the treasurer except for the 2003 annual report, which contained inaccuracies.  Mr. Aikey noted that he had intended to reconstruct the past three years of records with the treasurer’s assistance, but the year-end 2001 report was missing.  While the board supported and appreciated Ms. Gourley’s efforts, their concern for not having a financial status of the organization was great.

Mr. Aikey stated that he still intended to assist the treasurer and that he has the books for the treasurer’s term.

MOTION 2: Barbara Snyderman moved that “the PSCLS Board of Directors direct the finance committee to audit the PSCLS treasurer’s books for the years 2000-2002 and report to the fall 2003 Board of Directors meeting.  Should travel be required, the committee members will be reimbursed for travel, lodging and $50 per diem for meals.”
Second:  B. Hunt.  Motion carried.

REGION II UPDATE: Mary Ann McLane reported that candidates taking the Board of Registry from ASCP beginning in January, 2004 will be required to obtain continuing education credits.  She expressed concern that the practicing clinical laboratory scientists are the ones needing CE MORE that the graduating scientists since the graduates are more up to date.  She encouraged all present to let the BOR know that this is unacceptable.

Region II meeting is scheduled for November 8 at Greater Baltimore Medical Center.  There will be a PACE approved session on leadership.

COMMITTEE REPORTS

AWARDS:  No report.  The president noted that Chairman Gregg Palastro informed him that he would be attending the fall board of directors meeting.

BYLAWS:  Mr. Aikey presented the PSCLS calendar and explained that he developed a template for future presidents to use.

MOTION 3: Barbara Snyderman moved that “the PSCLS general calendar template be inserted in to the PSCLS Handbook.”  Second:  B. Hunt.  Motion carried.

NEWSLETTER:  Mr. Aikey also developed a template for the Pennsylvania Newsletter, which lists general articles that should appear in every issue.
CAREER RECRUITMENT: Sandra Neiman has a large amount of recruitment information and handouts available for lab week, open houses, or any other function.

CONTINUING EDUCATION ASSISTANCESHIP: Remember that there is money available for attending meetings, for both members and non-members.  Applications are available on the PSCLS web site.

EDUCATION SA: Joanne Grant will be scheduling at least one meeting this year for educators.  She stated that the current mailing lists were out of date and was directed to the NACCLS and ASCP web sites.

FEDERAL GOVERNMENT: Regina Halbinger, Chair, was not present.  Mr. Wilson said that his goal was to reactivate the PSCLS PAC booth for the annual meeting and raise $5000 for the year.  He offered the following suggestions:

Set up a “pledge” system to allocate contributions over time.
Place an article in the PSCLS newsletter urging all to contribute
PAC booth at the 2004 annual meeting
PAC activities at the chapter meetings.

Mr. Wilson stated that he pledged $250 for the year.

FILE CUSTODIAN: Mr. Hunt reported that the files are still stored in his residence.

FINANCE:   Previously discussed.

LEADERSHIP DEVELOPMENT: No report.

NEWSLETTER:  Next deadline is September 1.  The board was to consider proposals from new printers at this meeting, but the editor obtained no quotations.  The President and President-elect agreed to obtain one quote each and present them to the Board at the fall meeting. The new printer will be used for the November 1 issue.

NOMINATIONS:  No report.

PACE:  Ms. Toloczko reported that 36 PACE numbers were granted this year.  She noted that timely submission is appreciated.  The national PACE committee is redoing the PACE manual.

STATE GOVERNMENT LIAISON: Will be covered later during the licensure discussion with guest lobbyist.

WEBMASTER:  Ms. McLane said that PSCLS is not on the ASCLS server and our new address is www.pa.ascls.org.  She still needs someone to take over webmaster duties and promised to mentor the volunteer.

2004 ANNUAL MEETING: Ms. McLane presented a preview of the meeting and a rate schedule.  The student events will not be a part of this meeting unless complete sponsorship is obtained due to the contract with the Scanticon Hotel.  The dates are April 13-15, with a set up day on April 12.

Ms. Snyder discussed soliciting vendors for funds.  She encouraged all to provide her with a list of their preferred vendors so letters requesting support can be sent to the representatives.

MEMBERSHIP:  Ms. Point reported the following membership numbers:

DVC:  127 SC:  16
LV:  31 SV:  61
NC:  5 SW:  45
NW:  8 NE:  29

Total:  322

CHAPTER REPORS: tabled for the chapter building discussions.

OLD BUSINESS: 2003 PSCLS Annual Meeting.  A request for a final financial report was made and will be provided at the fall board meeting.

2003 ASCLS Annual Meeting: Mr. Hunt reported that there was record attendance and that the societies will be returning to Philadelphia in 2009 or 2010. There were approximately 18000 people at the meeting.

NEW BUSINESS: President Wilson told the board about the Lead Based Paint Toxicity Initiative that he is involved with through his employer, The Children’s Hospital of Philadelphia and the Philadelphia Urban League.  Only 42% of children in Philadelphia are screened and 1 in 6 is toxic.  Several organizations are coming together to increase awareness and provide a screening during National Lead Awareness week October 19-25.  He asked the Board for its support but was not clear at this time what support would be needed.

MOTION 4: Barbara Snyderman moved that “the PSCLS Board of Directors support the Lead Base Paint Toxicity Initiative, provided no financial or labor commitment is made on this organization’s behalf without Board of Directors approval.  President Wilson will represent PSCLS at the meeting scheduled for 8/25/03 and report back to the Board via email by 9/1/03 with the commitment requested from our society and/or its members should that information be available at that time.”  Second:  S.Strauss.  Motion carried.

MOTION 5: Ruth Negley moved that “the PSCLS Board of Directors adjourn at 1115.”
Second:  D. Point.  Motion carried.

Respectfully submitted by:

Barbara Snyderman
President-elect