



**American Society for Clinical Laboratory Science-PA  
Annual House of Delegates  
Holiday Inn Harrisburg East, Harrisburg, PA  
May 12, 2013**

Present: Eric Evans, President; Bill Hunt, Past President; Sharon Strauss, Treasurer; Scott Akey, Secretary; Barbara Snyderman, Region 2 Director; Michael Osborne; Laurie Taraborrelli; Sandy Toloczko; Eileen Molecavage; Nancy Knopka; Katie Franz; Michele Lachance; Mary Beth Miele; Irene Chase; Jade DeJoie; Neema Chandel; Judy Hoover, Guest

1. Call to order – President Evan called the meeting to order at 6:50 pm.
2. Speaker of the House – Barbara Snyderman was appointed the Speaker of the House and took the gavel from the President to begin the meeting.
3. Credentials - There were 15 delegates, 8 which represent a majority.
4. Approval of Agenda

MOTION 1: Moved by Chase, seconded by Hunt that the ASCLS-PA House of Delegates approve the agenda as presented. Motion passed.

5. Approval of Minutes of 2012 House of Delegates

MOTION 2: Moved by Franz, seconded by Lachance that the ASCLS-PA House of Delegates approve the minutes of the 2012 ASCLS-PA House of Delegates as presented. Motion passed.

6. President's Report – President Evans presented a verbal report. Highlights included a successful student forum review session, an overhaul of the web site, a winter newsletter and the spring meeting in Harrisburg.
7. Region II Director Report – Barbara Snyderman presented a verbal report. Highlights included:
  - a. A Region II conference call every other month, with poor attendance
  - b. Sherry Miner will be retiring from ASCLS in September
  - c. The ASCLS National Meeting will be held in Houston in July

8. Committee Reports:

- a. Awards – A written report was received from Chair Mary Gourley. The 20 year and sustaining membership awards still need to be given.

- b. Bylaws – A bylaws and SOP change was submitted for approval by the House of Delegates

MOTION #3: Moved by Lachance, seconded by Evans that the ASCLS-PA House of Delegates accept the Bylaws change as presented. Motion Passed unanimously.

Article XIII.B and Article XIII.C to now read:

B. The total number of delegates is exclusive of the officers and members of the Board of Directors of ASCLS having residence in this State in attendance at the Annual Meeting.

C. The selection of delegates shall be defined in the Standard Operating Procedures of this Society.

MOTION #4: Moved by Hunt, seconded by DeJoie that the ASCLS-PA House of Delegates accept the SOP changes as presented. Motion Passed.

Article XIII A, B, and C to now read:

- A. Each Society is entitled to the following delegates: Society President, President-Elect, Student Representative, New Professional, and a total number of delegates-at-large as determined by ASCLS.
- B. Delegates-at-large shall be elected at the Annual Meeting of the ASCLS-PA House of Delegates
- C. One New Professional delegate to the ASCLS House of Delegates shall be elected by the ASCLS-PA House of Delegates. In the event a NP delegate is not elected or cannot attend the ASCLS Annual Meeting, the President shall appoint a New Professional as a delegate. If no NP delegate is elected or appointed, the position shall remain vacant.
- D. All subsequent sections of Article XIII to be renumbered.

- c. File Custodian – no report
- d. Finance – The Finance chair presented the results of the Audit for the year ending 8/31/12. No issues were noted during the audit.
- e. Leadership Development – no report
- f. Membership – no report
- g. Newsletter – No report. A conference will be held to determine the content of future newsletters.
- h. PACE – A PACE report was presented. Continue to market CE Organizer.
- i. Webmaster – No report

- j. Student Forum – The Student Forum review session is to be held in conjunction with the 2013 ASCLS-PA Spring Meeting. Over 70 attendees are expected.
- k. Continuing Education Assistanceship –

MOTION #5: Moved by Aikey, seconded by Lachance that the ASCLS-PA House of Delegates allocate \$1000 for the Memorial Undergraduate Scholarship from the Scholarship Funds. Motion passed with one Abstention (Hunt)

## 9. Nominations

The following positions are open for nomination: President, President Elect, Treasurer, 2 Board Members. Laurie Taraborrello was nominated to run for President; Michael Osbourne Was nominated to run for President-Elect; Katie Franz and Michele Lachance were nominated to run for the Board of Directors; Scott Aikey was nominated to run for Treasurer.

MOTION #6: Moved by Hunt, seconded by Lachance to elect by acclamation the following slate of candidates: Laura Taraborrelli, President; Michael Osbourne. President-Elect; Katie Franz and Michele Lachance, Board of Directors; Scott Aikey, Treasurer. Motion Passed.

Note: Open Positions will have to filled by the new President by appointment:  
Open Secretary term for 1 year (Aikey vacating)  
Open Board of Directors term for 2 years (Osbourne vacating)  
Open Board of Directors term for 2 years (Taraborrellii vacating)

- 10. Treasurer's Report: Sharon Strauss presented her report. There was \$103.34 in interest from FY12 not reported in FY13 for the Operating Funds and \$32.82 in the Scholarship Funds.

MOTION #7: Moved by Aikey, seconded by DeJoie that the ASCLS-PA House of Delegates accept the Treasurer's report dated 4/30/13 for the Operating Funds and file for audit. Motion Passed.

MOTION #8: Moved by Aikey, seconded by Evans that the ASCLS-PA House of Delegates accept the Treasurer's report dated 4/30/13 for the Scholarship Funds and file for audit. Motion Passed.

## 11. Chapter Reports

- a. Delaware Valley – Five CE meetings have been held
- b. Lehigh Valley – \$500 will be given to sponsor a break at the ASCLS-PA Spring Meeting
- c. Susquehanna – Members were contacted to ascertain interest in reactivating the chapter. Discussion ensued surrounding the whereabouts of the previous Susquehanna Valley Treasurer's accounts.

## 12. Old Business

- a. 2013 Spring Meeting: 32 sessions will be held over 2 days; 26 speakers, 17 vendors, 4 vendors for the virtual job fair

## 13. New Business

- a. ASCLS Silent Auction

MOTION #9: Moved by Aikey, seconded by Evans that the ASCLS-PA House of Delegates direct the President to purchase two gifts for the ASCLS Silent Auction not to exceed \$100 total. Motion Passed.

- b. Delegates to the ASCLS National Meeting – The President asked the group who was planning to go to Houston; we need three at large delegates.

MOTION #10: Moved by Franz, seconded by Taraborrelli that the following people be elected as the ASCLS-PA Delegates to the ASCLS House of Delegates in Houston: Bill Hunt, Proxy for President; Sharon Strauss, Proxy for President-Elect; Irene Chase, Student; Scott Aikey, Mary Beth Miele – At Large Delegates

MOTION #11: Moved by Taraborrelli, seconded by Lachance that the ASCLS-PA House of Delegates allocated delegates funds equally amongst the final number of delegates going to Houston.

- c. FY 14 Budget - Treasurer Sharon Strauss presented the ASCLS-PA Fiscal Year 2013-2014 budget.

MOTION #12: Moved by Aikey, seconded by Hunt that \$2500 be taken from the Contingency Fund and moved to the proposed FY14 budget. Motion Passed.

MOTION #13: Moved by Franz, seconded by Hunt that the FY14 proposed budget be adopted as presented. Motion Passed.

- d. Governance:

MOTION #14: Moved by Hunt, seconded by Aikey that the ASCLS-PA President appoint a Task Force to recommend changes to the structure of the ASCLS-PA House of Delegates. Motion Passed.

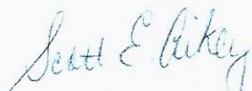
The Speaker of the House, Barbara Snyderman, handed the gavel back to President Eric Evans.

2. Installation of New Board Members and Officers – President Evans installed the newly elected Board Members and Officers. He then installed incoming President Laurie Taraborrelli. Laurie then took the gavel and resumed the meeting.

3. Adjournment

MOTION #15: Moved by Franz, seconded by Aikey that the ASCLS-PA House of Delegates adjourn sine die at 9:00 pm. Motion passed.

Submitted by  
Scott Aikey, Secretary

A handwritten signature in blue ink that reads "Scott E. Aikey". The signature is written in a cursive style with a large initial 'S'.