**Annual Business Meeting Motions**

**Zoom Virtual Meeting**

**May 3rd, 2020**

**Voting Members:** Joshua Cannon, President; Marianne Downes, President-Elect; Sharon Strauss, Past-President; Travis Bicher, Secretary; Nassouh Mourabet, Treasurer; Katie Franz, Board Director; Jonathan Meyer, Ascending Professional Director; Emily Kamieniecki, Developing Professional Director; Bill Hunt; Tierra White; Barbara Snyderman; Mary Gourley; Scott Aikey; Jean Buchenhorst; Stephanie Noblit; Jude Okoyeh (16/10, quorum)

1. Call to Order – President Cannon called the meeting to order at 4:02 PM.
2. Introduction – Dr. Jude Okoyeh properly introduced himself. He’s an assistant professor of Clinical Lab Science at Newman University in Aston who just joined in August 2019 and has taught Chem, Micro, and Molecular.
3. Appointment of Parliamentarian – Snyderman continued in her role.
4. Approval of the Agenda – Presented by Cannon.

MOTION 1: Moved by Strauss, seconded by Gourley, that the ASCLS-PA membership at the Annual Business Meeting approve the meeting agenda as presented. Motion carried.

1. Secretary’s Report – Bicher presented the minutes from last year’s Annual Business Meeting.

MOTION 2: Moved by Strauss, seconded by Gourley, that the ASCLS-PA membership at the Annual Business Meeting approve the Secretary’s Report of the 5/5/19 Annual Business Meeting as presented. Motion carried.

1. Treasurer’s Report – Mourabet presented a written report of the budget for the previous Spring Meeting, which had never been approved. There were a couple strange things: an honorarium check was cashed twice and then refunded once, and there was an expense under registration fees due to attendance for planning committee members. The net money made was $12,713.

MOTION 3: Moved by Downes, seconded by Strauss, that the that the ASCLS-PA membership at the Annual Business Meeting approve the budget of the 2019 Spring Meeting as presented. Motion carried.

Mourabet presented a written report of the Operating and Scholarship Funds. He noted that we lost $4,500 in the investment accounts. Meyer pointed out that he never cashed his scholarship check, so it’s not reflected in the budget. It was pointed out that the Dolbey Scholarship and Award were switched on his report.

MOTION 4: Moved by Hunt, seconded by Downes, all remaining funds from fiscal year 2019 be moved to the Reserve Fund for FY21-22. Motion carried.

MOTION 5: Moved by Aikey, seconded by Hunt, that the ASCLS-PA membership at the Annual Business Meeting accept the Treasurer’s Report for the period ending 4/30/20 of the Operating Fund as amended and file for audit. Motion carried.

MOTION 6: Moved by Aikey, seconded by Snyderman, that the ASCLS-PA membership at the Annual Business Meeting accept the Treasurer’s Report for the period ending 4/30/20 of the Scholarship Funds as amended and file for audit. Motion carried.

1. Awards – Gourley presented a written report and announced this year’s winners.

The Pi Alpha went to Strauss, Downes, Bicher, Mourabet, Aikey, Derrouche, Peterson, Franz, Kamieniecki, Meyer, Gourley, Ed Beitz, Buchenhorst, White, Hunt, Noblit, Mary Beth Miele, and Diane Valentin.

Omicron Sigma went to Strauss, Downes, Bicher, Mourabet, Aikey, Derrouche, Peterson, Franz, Kamieniecki, Meyer, Gourley, Beitz, Buchenhorst, White, Hunt, Snyderman, and Noblit.

Keener Memorial went to Strauss, Bicher, Derrouche, Franz, Gourley, Mourabet, and Downes.

Key to the Future went to Kamieniecki.

Corporate Award went to Instrumentation Laboratory, though doubt was expressed over whether it was still appropriate to award this one in light of the cancelled meeting, and the lack of financial support from IL.

There was no Lifetime Achievement or Dolbey given out this year, and the Estolle Gross went to Strauss.

1. Bylaws – Gourley presented a written report in which she noted the need for an addition to the bylaws to deal with emergent situations like the current COVID-19 epidemic, which she would be submitting in the fall.
2. Career Recruitment – Buchenhorst reported that the Philadelphia Science Festival was cancelled, and that we weren’t able to do much else along those lines.
3. Continuing Education Assistantship – Mourabet didn’t get a report from Ed Beitz, but he will send out the money in a couple weeks.
4. Education Scientific Assembly – No report from Beitz.
5. Government Affairs – Noblit left a written report in the Zoom chat before leaving, noting that not much was going on because of COVID-19 taking priority, though Rep Cicilline (D-RI) had introduced the Allie Health Professional Shortage Act of 2020, which would establish scholarship and loan-repayment programs for allied health professionals, which would include MLS, and ASCLS was still pushing Congress on our issues citing our necessary role in the crisis.
6. File Custodian – Hunt reported that the files are still dry and safe.
7. Finance – Aikey and Mourabet are looking to get together before the fall for an audit.
8. Leadership Development – Snyderman reported that she had no contact from national.
9. Membership – Downes presented a written report. She noted that the drop in membership wasn’t as severe as she was expecting. She asked if it would be appropriate to still do the early renewal campaign raffle, which was already budgeted, and general consensus was yes. She got a response back from one Emeritus I member by mail, Alice Boeshore.
10. Newsletter – Cannon presented a written report. He noted that the winter newsletter was still not mailed and that several articles had become irrelevant (such as Peterson’s piece on the DE Valley Chapter’s bowling event that had been cancelled), so he’ll remove and send out soon. He needs articles by 6/7 for the spring edition to mail by 6/21. As far as he’s aware, the printer will still be able to fulfill the orders.
11. PACE – Franz presented a written report of her activities. It was corrected to say Annual Business Meeting rather than House of Delegates.
12. Nominations – Taken care of during the Board Meeting, but still had to open and close procedurally.

MOTION 7: Moved by Gourley, seconded by Hunt, that nominations for Board Director be closed. Motion carried.

MOTION 8: Moved by Snyderman, seconded by Gourley, that nominations for President Elect be closed. Motion carried.

1. Political Action Committee – White noted we didn’t get the pens we were going to give out as gifts.
2. Social Media – No report from Noblit.
3. Webmaster – Strauss reported that she has put up a notice about cancellation of the Spring Meeting and removed the program. She said she’d put up a tickler about the CE events.
4. Developing Professional – Kamieniecki cancelled the Student Review Session since the students and speakers weren’t comfortable with moving to an online platform. What she heard was that everyone would still be able to take their certification exams on time.
5. Ascending Professional – Meyer gave a verbal report, noting that he largely didn’t have much to get involved with but was keeping an eye on the DC STEM event dates, and that CustomInk was open so we can buy shirts at $7.21/shirt, perhaps selling at $15/shirt. Bicher urged him to consider the local Philadelphia company Press and Release and would forward a link. Meyer noted he didn’t mind doing online selling and was told to go ahead and order, though he should make a decision before the newsletters go out to put in an ad.
6. DE Valley Chapter – No report from Peterson.
7. Summer Leadership Meeting – Downes noted that this would have to be virtual since the state was discouraging meetings over 10 people. The Board will pick a Saturday in July later on.
8. Elections Results

MOTION 9: Moved by Gourley, seconded by Hunt, that the ASCLS-PA membership at the Annual Business Meeting elect by acclamation the slate of nominees (Travis Bicher for President-Elect and Jonathan Meyer for Board Director). Motion carried.

1. ASCLS-PA 2021 Meeting – In line with the Board’s earlier decision, Strauss agreed to reach out to the hotel to see if we could schedule for May 2-3, which worked for Okoyeh. Strauss would also reach out to those who had registered to attend to offer them the same options as the vendors, namely designating their payment as donations to the Society, putting it toward next year, or getting a refund.
2. Delegates to the 2020 ASCLS National Meeting – Since the President and Student Representative were missing out on the opportunity to travel to the Joint Annual Meeting due to its cancellation, the consensus was that they should get some money to use another year in lieu of the normal travel, registration, and half of board.

MOTION 10: Moved by Snyderman, seconded by Strauss, that the ASCLS-PA membership at the Annual Business Meeting grant $1,000 each to Joshua Cannon and Emily Kamieniecki for the ASCLS 2021 Annual Meeting. Be it noted: this allocation is in lieu of the travel/lodging funds for the cancelled in-person 2020 Annual Meeting. Motion carried.

Individuals at the meeting volunteered to be delegates and alternates without the need for a vote, abiding by the stipulation of not serving as a delegate for more than 2 years in a row using Bicher’s provided list of previous delegates.

MOTION 11: Moved by Gourley, seconded by Snyderman, that the ASCLS-PA membership at the Annual Business Meeting approve the following list of delegates to the 2020 ASCLS House of Delegates:

At-Large Delegates: Travis Bicher, Sharon Strauss, and Scott Aikey

Alternate Delegates: Barbara Snyderman and Mary Gourley

Motion carried.

1. 2020–2021 Budget – Minor edits were made by Mourabet, who uploaded the correct one.

MOTION 12: Moved by Snyderman, seconded by Downes, that the ASCLS-PA membership at the Annual Business Meeting adopt the FY20-21 Operating Fund Budget as amended. Motion carried.

1. Installation of Officers – Will be taken care of once in-person meetings are safe. The Secretary position left open by Bicher’s rise to President-Elect will be filled by the Board of Directors after the ASCLS House of Delegates with a temporary replacement until the next Annual Business Meeting.
2. Other – It was proposed that the Society provide a gift to Nadine Fydryszewski for her retirement as Region II Director.

MOTION 13: Moved by Gourley, seconded by Snyderman, that the ASCLS-PA membership at the Annual Business Meeting approve the purchase of a $50 gift card for Nadine Fydryszewski for her service. Be it noted: it will be mentioned at the House of Delegates.

1. Adjournment – Cannon called to adjourn the meeting.

MOTION 14: Moved by Snyderman, seconded by Hunt, that the ASCLS-PA membership at the Annual Business Meeting adjourn at 6:43pm. Motion carried.

Submitted by Travis Bicher, ASCLS-PA Secretary.