



**American Society for Clinical Laboratory Science-PA
Annual Board Meeting
Meeting/Conference Call
January 11-2014**

Present: President Laurie Taraborrelli, Scott Aikey, Bill Hunt, Michael Osborne, Sharon Straus
Sharon Straus, Jean Buchenhorst, Dee Dolan
Via Phone: Katie Franz, Michelle LaChance

1. Call to order – The meeting was called to order at 10:15 AM by Laurie Tarraborrelli
Sharon Strauss appointed Parliamentarian
2. Introductions – the members introduced themselves.
3. Approval of Agenda

MOTION #1: Moved by Aikey, seconded by Hunt that the ASCLS-PA Agenda be approved as presented. Motion Passed

4. Secretary Report
Approval of Minutes

MOTION #2: Moved by Dolan, seconded by LaChance that the ASCLS-PA Board of Directors approve the meeting minutes of the ASCLS-PA Board Meeting dated 11/16/13. Motion Passed

5. Treasurer's Report

Motion #3: Moved by Aikey, seconded by Hunt that the ASCLS-PA BOD accept the Treasurer's report for year end 8/31/13 for the operating funds and file for audit. Motion Passed

Motion #4: Moved by Aikey, seconded by Hunt that the ASCLS-PA BOD accept the Treasurer's Report for year end 8/31/13 for the Scholarship & Award funds and file for audit. Motion Passed.

Motion #5: Moved by Hunt, seconded by Aikey that the ASCLS-PA BOD adopt the ASCLS-PA Credit Card Security Policy as amended and add to the ASCLS-PA SOP's. Motion Passed.

Motion #6: Moved by Hunt, seconded by Dolan that the ASCLS-PA BOD the FY12-13 positive variance of \$14,917.88 be split by placing \$8,863.91 to the Reserve Fund for FY14-15 and the remainder of \$6107.97 to the ASCLS-PA Contingency Fund. Motion Passed.

Motion #7: Moved by Dolan, seconded by Osborne that the ASCLS-PA BOD accept the Treasurer's report for the period 9/1/13-12/31/13 for the operating fund and file for audit.
Motion Passed

Motion #8: Moved by Hunt, seconded by Dolan that the ASCLS-PA BOD accept the Treasurer's Report for the period 9/1/13-12/31/13 for the Scholarship & Award funds and file for audit.
Motion Passed.

6. Committee Reports

Bylaw Committee: Hunt to organize conference call with Noblett, Aikey, Taraborelli

Finance Committee

Motion #9: Moved by Dolan, seconded by Hunt that the ASCLS-PA BOD accept the Audit report for the year ending 8/31/13 as presented by Mr. Aikey. Motion Passed

Newsletter

Discussion: Newsletter to be processed and sent to printer by January 20, 2014
Next newsletter March 1, 2014

PACE

Discussion: Taraborelli to contact Toloczko regarding providing PACE for Region II meeting June 6, 2013 in Maryland

7. Chapter Reports

Delaware Valley Chapter: Meeting January 20, 2014 at Pennsylvania Hospital
Susquehanna Chapter: Meeting at Pizza Hut

8. Old Business: None

9. New Business:

Spring Meeting 2014

Motion #10: Moved by Hunt, seconded by LaChance that the ASCLS-PA BOD accept the Doubletree Contract for the ASCLS-PA meeting as presented. Motion Passed.

10. Adjournment

Motion #11: Moved by Hunt, seconded by Dolan that the ASCLS-PA BOD adjourn.

Submitted by
William Hunt