



**American Society for Clinical Laboratory Science-PA  
Board Meeting  
Quest Laboratories, Horsham PA  
October 18, 2014**

Present: Mike Osborne, President; Jean Buchenhorst, President Elect; Scott Aikey, Treasurer; Mary Beth Miele, Board; Sharon Strauss, Board; Stephanie Noblit, FYP Director; Ryan Stetz, Student Director; Barbara Snyderman, ASCLS President Elect; Rebecca Falsone (phone); Andy Hunyh, Member.

1. Call to order – The meeting was called to order at 9:00 AM by President Osborne.
2. Secretary: May 5, 2014 Board Meeting

MOTION #1: Moved by Strauss, seconded by Miele that the ASCLS-PA Board of Directors approve the minutes of the ASCLS-PA Board Meeting dated 5/5/14 as presented. Motion Passed

3. Treasurer: Scott Aikey presented the Treasurer's report. The files for the fiscal year 9/1/13 – 8/31/14 have been transitioned to the Finance Chair to complete the audit. Scott will do the Society taxes.

Motion #2: Moved by Miele, seconded by Strauss that the ASCLS-PA Board of Directors accept the Treasurer's report for year end dated 8/31/14 for the Operating Funds and file for audit. Motion Passed.

Motion #3: Moved by Strauss, seconded by Buchenhorst that the ASCLS-PA Board of Directors accept the Treasurer's report for year end dated 8/31/14 for the Scholarship Funds and file for audit. Motion Passed.

Motion #4: Moved by Buchenhorst, seconded by Strauss that the ASCLS-PA Board of Directors move \$12,000 from the remaining general use funds from FY14 to the FY16 Reserve Fund and \$3508.76 to the Contingency Fund. Motion Passed

Motion #5: Moved by Stetz, seconded by Strauss that the ASCLS-PA Board of Directors accept the minor modifications to the FY15 budget as presented. Motion Passed

Motion #6: Moved by Miele, seconded by Buchenhorst that the ASCLS-PA Board of Directors accept the Treasurer's report for year end dated 9/30/14 for the Operating Funds and file for audit. Motion Passed.

Motion #7: Moved by Miele, seconded by Buchenhorst that the ASCLS-PA Board of Directors accept the Treasurer's report for year end dated 9/30/14 for the Scholarship Funds and file for audit. Motion Passed.

Motion #8: Moved by Strauss, seconded by Buchenhorst that the ASCLS-PA Board of Directors move the \$1,120.85 Lehigh Valley Donation to the Memorial Undergraduate Scholarship Fund. Motion Passed.

Motion #9: Moved by Stetz, seconded by Buchenhorst that the ASCLS-PA Board of Directors approve the reinvestment of \$15,000 into a CD. Motion Passed.

#### 4. Committee Reports:

- a. 2014 Annual Meeting: The final profit of the 2014 Annual Meeting was a loss of \$985.70
- b. 2015 Annual Meeting: Mary Beth Miele presented her report of activities to date. The group reviewed the list of potential speakers and provided feedback to Mary Beth.
- c. Awards: The group discussed the formation of a New Professional and Student of the year award. The group decided that there were other awards at the state and national level that could be used in lieu of creating another award. The group also suggested that all current awards be reviewed to make sure the students and new professionals are eligible where appropriate.
- d. Bylaws: The Bylaws committee/task force met at Sharon Strauss' house on 9/13/14 to review and recommend changes to the ASCLS-PA bylaws. The Board reviewed all of the changes and made only minor edits to what was presented. The finalized edited document will be sent to the ASCLS National Bylaws committee for review. Once approved by ASCLS, it will be published to all ASCLS-PA members at least 30 days in advance of the Annual Spring Meeting.

Motion #10: Moved by Stetz, seconded by Buchenhorst that the ASCLS-PA Board of Directors approve the changes to the ASCLS-PA Bylaws and SOPs as presented and corrected and refer those changes to ASCLS for review. Motion Passed.

- e. Finance: Sharon Strauss will be completing the audit of the Treasurer's books dated 9/1/13-8/31/14.
- f. Newsletter: The next deadline for the ASCLS-PA Newsletter is 12/1/14. All articles are due to Scott Aikey by then.
- g. Nominations: We will need to find someone willing to run for President-Elect.
- h. Webmaster: Sharon Strauss has gained access to the website administration and can now make changes. Andy Hunyh has volunteered to assist.

- i. Student Activities: Stephanie reported on a number of initiatives. The ASCLS-PA Facebook page is up and running. She is thinking of hosting a competition for people to submit pictures/selfies of themselves in the laboratory.

The Student Review session will most likely be held in June 2015.

Mentorship Program: They are gathering ideas on how to create such a program in ASCLS-PA with focus on students/new professionals/first year professionals. Another focus will be on jobs and ASCLS benefits.

5. Chapter Updates

- a. Delaware Valley: Jean Buchenhorst, Chapter President, reported on 3 education meetings, a Planning Meeting and a Social Meeting / Happy Hour. In addition, 4 new professional memberships were awarded and paid by the Chapter. Mike Osborne is the President Elect for the Chapter

6. ASCLS President Elect: Barbara Snyderman reported on her activities, which are focused on the ASCLS Appointments process, Planning Day and Legislative Day.

7. Next meeting will be February 7, 2015

8. Old Business:  
None

9. New Business  
None

10. Meeting Adjournment: The meeting adjourned at 12:45PM

Submitted by  
Scott Aikey, Acting Secretary