



**American Society for Clinical Laboratory Science-PA
Board Meeting
Montgomery Hospital, Einstein Healthcare Network
November 16, 2013**

Present: Laurie Taraborelli, President; Bill Hunt, Secretary; Scott Aikey, Treasurer; Barbara Snyderman, Region 2 Director; Jean Buchenhorst, Board, Stephanie Noblit, Board, Dee Dolan, Board, Katie Franz, Board; Brittany Bell, Member

1. Call to order – The meeting was called to order at 10:30 AM by President Taraborelli.
2. Introductions – the members introduced themselves.
3. Barbara Snyderman presented/reviewed, “ASCLS Handbook”, Helpful Information for the Newer Member
4. Bylaws/SOP’s: Laurie Taraborelli appointed a task force to modify the election of delegates to the ASCLS-PA House of Delegate. Members are: S. Aikey, W. Hunt, B. Bell, S. Strauss, ex officio L. Taraborelli.
5. Website: Discussion regarding current state of website. L. Taraborelli to reach out and discuss with John Lawless, and Sharon Strauss. Katie Franz and Brittany Bell expressed interest in working on website.
6. Secretary Report August 29, 2013 conference call

MOTION #1: Moved by Aikey, seconded by Franz that the ASCLS-PA Board of Directors approve the minutes of the ASCLS-PA Board conference call as amended. Motion Passed

7. Treasurer: Information has transitioned from Sharon Strauss to Scott Aikey. S. Strauss working on taxes due on December 15th. W. Hunt and S. Aikey will complete audit by January 30, 2014.
8. Newsletter: L. Taraborelli reported that all articles have been gathered with the exception of New Professional and Date of Spring Meeting. L. Taraborelli will re-create template of what is in each issue by end of November 2013.
9. Chapter Updates
 - a. Delaware Valley J. Buchenhorst reported on education meeting on November 14, 2013 at HUP.
 - b. L. Taraborelli will appoint Task Force 5 members to discuss activating chapters. The charge will be completed by January 30th.

10. Spring Meeting:

- a. University of the Sciences not available
- b. Look at a 2 day meeting in Philadelphia between Easter and Mother's Day
- c. Deadline to find a location is November 27th.
- d. Looking for 3-4 rooms and 5-6 hours of CE per room
- e. Vendor space for 10-12 vendors

11. Next meeting will be January 11, 2014 or January 18, 2014.

12. Old Business:

- S. Aikey to reach out to N. Bering regarding application for Memorial Scholarship.

13. New Business

- a. Memorial Scholarship

Motion #2 Moved by Hunt, Seconded by Dolan that the ASCLS-PA Board of Directors approve the 2014 Memorial Scholarship be for the amount of \$1,500.

- b. Next meeting will be January 11, 2014 or January 18, 2014.

14. Meeting Adjournment

Submitted by
William Hunt