**AMERICAN SOCIETY FOR CLINICAL LABORATORY SCIENCE - PA**

Your Professional Organization for over 70 Years

Chartered in 1935

FALL LEADERSHIP/BOARD OF DIRECTORS MEETING  MINUTES

Saturday, October 25, 2008

Harrisburg Area Community College

Present: Scott Aikey(ASCLS President), Mary Gourley (President), Judy Hoover (Treasurer), Katey Howell(Student Representative), Mary Beth Meile (Board Member), Ruth Negley (Board Member), Sandy Neiman (Board Member), Linda Semmler (Government Liaison), Barbara Snyderman (Region II Director), Sharon Strauss (Past-President),

I.                    Welcome. President Mary Gourley welcomed everyone and called the meeting to order at 9:46A.M.

II.                 Introductions were made.

III.               A quorum was ascertained.

IV.              Appointments:

Presently we are in need of

1.      A Secretary

2.       A Board Member

3.  Two By-Laws Committee members (Vicki Kritikos was suggested )

4.  A Membership Chair (Eric Evans was suggested)

Mary will get in touch with these people

V.                 Secretary’s Report.

A written report was sent by Katie

Motion 1. Mary Beth Miele

I move that the ASCLS-PA Board of Directors accept electronic voting to accept motions from

the  August 23, 2008 meeting.

Seconded by Katey  Howell. The motion carried.

Motion II.  Mary Beth Miele

I move that the ASCLS-PA Board accept the minutes of the August 23, 2008 meeting.

Seconded by Sharon Strauss. The motion carried.

VI.              Treasurer’s Report

             A written report was presented by Treasurer Judy Hoover.

            Barbara Snyderman suggested that some line items (leadership development, delegates’ fund,

             legislative day) be increased  because of  current increases in costs of airlines, hotels, etc.

            Scott Aikey expects to complete the audit with Judy Hoover by the beginning of December

            At which time recommendations may be made.

            Continuing Education Assistanceship was not totally utilized . Snyderman suggested that these

            monies be advertised on a list serve. Discussion ensued about how to get the message out to

            laboratorians and students of the availability of funds. Aikey suggested that we put more

            money into the Memorial Undergraduate Scholarship. Mary Gourley replied that the amount of

            money is determined by the board each year.

            Snyderman suggested that we edit the purpose of the ASCLS-PA Memorial Undergraduate

            Scholarship to include more recently deceased members. Webmaster Sharon Strauss replied

            that she can esily revise an anecdotal message without board approval.

            Motion III  Sandy Neiman

             I move that the ASCLS-PA Board of directors accept the treasurer’s report of  9/1/07 through

             8/31/08 and file it for audit.

             Seconded by Sharon Strauss. The motion carried.

           Motion IV. Sharon Strauss

           I move that the ASCLS-PA Board of Directors accept the treasurer’s report for Scholarships

           and Awards dated Aug 31, 2008 and file it for audit.

           Seconded by Katey Howell. The motion carried.

           Snyderman suggested a fund to recruit student members to attend Board of Directors meetings.

           After attendance students would receive ASCLS-PA membership. Gourley will form a task

           Force to address this issue. Members to that task force that she plans to appoint are: Barbara

           Snyderman, Chair; Katey Howell; Lanie Fessler; Eric Evans; Janet Devine.

           Motion V. Sandy Neiman

           I move that ASCLS-PA Board of Directors direct President Mary Gourley to form a Student

           Involvement Task Force.

           Seconded by Sharon Strauss. The motion carried.

 VII.            ASCLS-PA President’s report.

            Mary Gourley submitted a written report.

VIII.         ASCLS President’s Report.

             Aikey had no report. He will interject comments at Item IX Region II Report.

IX.              Region II Report.

            Barbara Snyderman, Director.

            A conference call Region II Meeting is scheduled for Saturday, Nov 8 at 9AM.

            The cost for two hours will be $7.20.

           ASCLS and ASCP are working together for an editor for the journals. This would be a service

           Only position. Publications will still be separate.

           ASCLS need articles badly. We now have only enough articles for up to January ’09.

           National Medical laboratory professionals week will be observed the last week of April ’09.

           Members are encouraged to use bells promotional products to support ASCLS.

           ASCLS’ “CE Organizer” is being utilized by New Jersey. ASCLS-PA members are encouraged

           To use it to update their credentials.

           Aikey suggested that Sandy Teleczko have another P.A.C.E. person assist her to do the clerical

           work necessary to utilize electronic procedures. Additional computer tasks will be necessary.

          ASCLS will now give a “Volunteer of the Year” award.

          The Chair of the Student Forum will now become the Vice Chair of the First Year Professionals.

          Committees will now have an advisor plus an “interested observer”

          More PAC members are needed.

          The Committee of Professional Affairs has now been renamed the Promotion of Profession

           Committee.

          We need a Student Forum representative. All students need to be contacted to receive

           information. Many scholarships are available.

          Articles are needed for the ASCLS newsletter.

         The Forum for Minorities needs to advertise what they do.

        A First Year Professional needs to be on each state BOD.

        Several TASK forces have been formed, e.g., Licensure, Millennium Generation Recruitment.

        Changes for the ASCLS Annual Meeting:

                                                                           Awards presentation Thursday evening

                                                                            No TNT

                                                                            Change meeting to 2-1/2 days (like CLEC)

X      Committee Reports

a.       Awards. Please submit nominations by deadline March 1, 2009.

b.      By laws –a written report was submitted by Linda Semmler

Three recommendations were made ……..

1.      Rename the Regulations by deleting the word “Regulations” and inserting the phrase “Standard Operating Procedures” in the title and throughout the document as appropriate.

2.      Amend the Bylaws by deleting references to the “Regulations” and inserting the phrase “Standard Operating procedures” or “SOP’s” throughout the document as deemed necessary.

3.      Amend Article XIV – Committees, Section B.1 – Appointive Committees by deleting Membership Development and adding Membership Recruitment and Membership Services

          Motion 6. Sharon Strauss.

                           I move that the ASCLS-PA Board of Directors direct the Bylaws Committee to prepare

                           modifications to Regulations Article 21 to change the way modifications to the

                           Regulations occur, giving authority to the Board rather than the House of Delegates.

                           Seconded  by Sandy Neiman. The motion carried.

         Motion 7. Ruth Negely

                          I move that the ASCLS-PA Board of Directors accept the recommendations of the

                          ByLaws Committee to change wording Regulations to SOP in the Regulations and

                          Bylaws and by deleting Membership Development and by adding Membership

                          Recruitment and Member Services and to direct Bylaws to prepare an article to be

                          published in the Newsletter.

                          Seconded by Sandy Neiman. The motion carried.

c.       Career Recruitment –no report

d.      ConEd Assistanceship

      Motion 8. Sandy Neiman

                       I move that the ASCLS-PA Board of Directors approve the allocation of $3,000 for the

                       Dolbey Scholarship and $1,000 for the Memorial Undergraduate Scholarship.

                       Seconded by Katey Howell. The motion carried.

e.       Education Scientific Assembly- no report

f.        Federal  Government Liaison

     Funding is needed for the Legislative Symposium. Linda Semmler is suggesting that during the

     House of Delegates a small silent auction (about 5 items) be held. For fund raising.

     Also, a grass roots e-mail “tree” for legislative information and rapid response is needed.

     Sharon Strauss will speak to J.R. Constance for a list-serve.

g.       State Government Liaison – no report

h.       File Custodian – no report

i.         Finance-

The audit will be ready at the next board meeting.

j.        Leadership Development – no report

k.      Newsletter

      The next 2 deadlines will be January 1 and March 1, 2009.

l.         Nominations-

                   Needed are: Secretary, 1 board member and 1 By-Laws member.

    Motion 9: Sharon Strauss

                     I move that the ASCLS-PA Board of Directors direct the By-Laws Committee to modify the

                     by laws and regulations so that the by-laws committee be appointed rather than elected and

                     that this be published in the newsletter.

                     Seconded by Sandy Neiman. The motion carried.

m.     PAC

                   Addressed in Federal Government Liaison report.

n.       State Meeting 2009 –

      A written report was submitted by Mary Beth Miele

      The meeting will be held Tuesday, May 12 and Wednesday, May 13, 2009 at the C.Ted Lick

      Wildwood Conference Center, Harrisburg Area Community College.

       Speakers are being contacted.

      Ruth Negely ,General Chair, is working on the contract with HACC

     The House of Delegates/Board of Directors Meeting will be held on Monday evening, May 11.

o.      Web Master Sharon Strauss submitted a written report.

XI.              Old Business

Guidelines for reimbursement of ASCLS Leadership Academy will be forthcoming at the Winter ASCLS-PA meeting.

XII.            New Business

New logo pins are available. They will be sent out with holiday greetings.

XIII.         Announcements

The ASCLS-PA Winter meeting will be held on Saturday, January 24, 2009 at Reading Area Community College. Snow date is January 31, 2009.

XIV.         Adjournment

Motion 9. Katey Howell

I move that the ASCLS-PA Board of Directors adjourn the meeting.

Seconded by Sharon Strauss.                             The motion carried

President Mary Gourley adjourned the meeting at 1:15 PM.

Respectfully submitted,

Sandy Neiman

Board Member

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