Minutes of the Winter Board Meeting

**The Pennsylvania Society for Clinical Laboratory Science**

**2/7/04**

**Approved 4/13/04 board meeting**

Present:  Charles Wilson, Patsy Bering, Sandra Neiman, Judy Darr, Ruth Negley, Jaime Zeiders, Sandy Toloczko, Eileen Molecavage, Sharon Strauss, Mary Ann McLane, William Hunt, Scott Aikey, Carolyn Snyder, Judy Hoover, Darlene Point.

The meeting was called to order at 9:30am by President Charles Wilson.

Motion #1: Moved that the agenda be accepted as presented.  (Strauss, Hunt)  Motion Passed.

1.  The President presented his report of activities and a written report was submitted.

2.   There were no minutes presented for the last Board meeting.  Action was deferred until the next Board meeting.  Since there was no quorum at the last Board Meeting, the motions were all voted upon and approved by eBallot.  Loretta Nemchik resigned as Secretary in October 2003.  Scott Aikey agreed to be the Secretary for the Board Meeting.

President Wilson called for an Executive Session of the members present at 9:45am.   The Executive Session ended at 11:35am.  The action items of the Executive Session were read into the minutes by the acting Secretary  (Motions #2, 3, & 4.)

Motion #2: Moved that the PSCLS Board of Directors accept the final audited reports dated 8/31/01 and 8/31/02 and the preliminary audited report dated 8/31/03.  (Strauss, Negley)   Motion passed with Hunt abstaining.

Motion #3: Moved that the PSCLS Board of Directors accept the Finance Committee report dated 2/5/04 and its recommendations and forward it to the Bylaws Committee for inclusion in the PSCLS Handbook.  (Strauss, Molecavage)  Motion Passed.

Motion #4: Moved that the PSCLS Board of Directors direct the Treasurer to deposit the maturing Banco PR CD of $8,000 into the checking account.  (Hunt, Neiman)  Motion Passed.

3.     ASCLS/Region 2 Update: Mary Ann McLane presented a verbal report.  National Medical Laboratory Week is approaching – please buy from Trexco.  ASCP will now require new graduates to maintain continuing education.  They will then use the credentials CM after their name (certified maintenance.)

4.   Awards:  Final deadline is 2/14/04

5.     Career Recruitment: Recruitment flyers are available from the Chair.

 6.   Con. Ed. Assistanceship: Since the beginning of the new fiscal year, there have been 10

     Keener awards given and 1 Con Ed Assistanceship award given.  The Chair is actively

     following up with individuals who received those awards last year to obtain their PACE

     forms.   A $1000 Mercedes Cole award will be given to Amy Gillian of HACC. The Dolbey

     Scholarship will be $3000 this year.

7.   Education SA: Joanne Grant has resigned as Co-Chair of the committee.

8.     Fed Govt./PAC: There will be a PAC Booth at the State Meeting in April.

9.    Membership:  Darlene presented a verbal and written report.  There are still 35 lapsed members (down from 70).  It was decided that the lapsed members will be divided again and calls would be made to those people.  Current PSCLS Membership stands at 305.

10.   Newsletter:  There was not a newsletter in November.  The next deadline is 3/1/04

11.    Nominations:  The open positions for election at the April, 2004 PSCLS House of Delegates are: President-Elect, Secretary (one year), Treasurer, 2 Board Members, Bylaws committee.

12.   PACE:  A written report was submitted.

13.    Web Master: The program for the spring meeting will be on the web soon.  On-line registration will also be available for this meeting!

14.    Licensure Task Force: A written report was submitted.  A meeting will occur in February 2004 with PSCLS, PSSAMT, CLMA, AACC, and ASM sending representatives.

15.    2004 Meeting: Mary Ann submitted a verbal and written report.   The budget was also presented.  There are 63 sessions covering the major disciplines; A postcard was mailed to the past meeting attendees (mostly nonmembers); a virtual job fair will be offered; corporate sponsorship is still ongoing.

16.    2005 Meeting: Judy Hoover has agreed to be the General Chair of the 2005 meeting which will be held in the Harrisburg area.

17.    Chapter Reports:  verbal and written reports submitted

Motion #5: Moved that the PSCLS Board of Directors direct the President to purchase or delegate someone to purchase National Medical Laboratory Week post-it notes to be sent out to members with a letter from the President in celebration of National Medical Laboratory Week.  Be it Noted: Monies to come from Professional and Public Relations line item.  (Strauss, Neiman)  Motion Passed.

**Motion #6: Moved that the PSCLS Board of Directors adjourn.  (Negley, Molecavage)  Motion Passed.**