

PSCLS House of Delegates Meeting
Valley Forge Scanticon
King of Prussia, PA
April 9, 2002

1. Call to Order. President Loretta Nemchik called the House of Delegates to order at 5:40 p.m.
2. Introduction. Two board members who were not present at beginning of the Board meeting were introduced: Carolyn Snyderman and Judy Hoover. All others present were those who attended the Board of Directors meeting.
3. Introduction of Speaker. President Nemchik appointed Scott Aikey as Speaker of the House and Patsy Bering as Parliamentarian.

Motion 1. Barbara Snyderman moved to accept the appointments as presented. Bill Hunt seconded the motion and it carried.

4. Credentials Report. Susan Harbinger reported twelve delegates present thus ascertaining a quorum.

5. Approval of Agenda. Item 15f. Children's Miracle Network was added to the agenda.

Motion 2. Snyderman moved that the agenda be accepted as amended. Mary Ann McLane seconded the motion and it carried.

6. President's Report. President Nemchick presented a written report. She thanked the House for her opportunity to serve as president. She brought up the licensure question stating that her survey yielded a 40-50% response. 90% of the responders want licensure. Thirty to forty volunteered to help pursue licensure. Those opposed said that there are not enough members willing to pursue it. McLane suggested that those thirty to forty members who said they will work for licensure be asked to do so.

7. Secretary's Report. Secretary Sandy Neiman gave her report from the last House of Delegates meeting, May 20, 2001. One typo/error – the misspelling of Mary Ann McLane's name was corrected.

Motion 3. Hunt moved that the PSCLS House of Delegates approve the House of Delegates report of May 20, 2001 as amended. Snyder seconded the motion and it carried.

8. Treasurer's Report. Treasurer Gourley repeated her written report for those who were not present at the Board of Director's meeting. As per the Board of Directors directions, her official report has been deferred to the Fall Board meeting due to computer problems.

9. Region II/ASCLS Update. Scott Aikey gave a verbal report.

Highlights of the ASCLS BOD meeting:

- a. Minnesota changed their name to ASCLS – Minnesota ASCLS board is asking

that other states consider doing the same. Passiment remarked that other organizations such as CLMA use this form, e.g. CLMA – New York. See New Business for further discussion.

b. ASCLS will set up e-mail so that Scientific Assembly Chairs will communicate with all members.

c. ASCLS e-mail will be available to all voting members.

d. NCA CREP program expires August 1, 2002. This is a program whereby ASCLS members with continuing education credits may obtain NCA credential. This will never occur again because ACCA (the agency who accredits NCA) will discontinue accrediting if grandfathering occurs.

Motion 4. McLane moved that the PSCLS House of Delegates recess for dinner and reconvene at 7:00 p.m. Seconded by Snyder and carried.

Meeting recessed at 6:00 p.m. for dinner.

Meeting reconvened at 7:05 p.m.

e. ASCLS' position on credentials in journal articles is going to the House of Delegates. Official credentials in CLS journal: only name of author at top of page with academic degree of author's choice at the end of the article.

f. The financial position of ASCLS is tenuous. A more detailed financial report will be presented at the House of Delegates meeting.

Only 20% meeting profits contribute to the budget. 74% of the budget comes from membership dues. 13,000 member are necessary to "break even" financially. As of January, 2002, there were only 9,000 renewed members.

Gourley asked, "What happened to the 3-year ASCLS membership proposal?" Passiment responded, "In 1995 we lost members due to the 2-year promotional membership; therefore, we expect that we would lose more members if we tried a 3-year membership."

Elissa brought up the problems that established members are expecting to take advantage of a special 17 month membership promotion meant for new members only. Snyderman suggested that the HOD make a motion to eliminate the special 17 month promotion. McLane asked, "Should we go back to renewing membership at the anniversary date?" Passiment answered, "No – that is a nightmare." Snyderman asked, "What should we do? Should we continue to extend membership to 17 months for new members?"

Student membership applications need to be redesigned to include permanent addresses to retain students after graduation.

Wilson suggested that ASCLS applications be provided at state meeting sessions to promote new members. He also suggested more publications to remind members of ASCLS/PSCLS.

Motion 5. Snyderman moved that the PSCLS House of Delegates move that the ASCLS House of Delegates modify membership processing as follows: Membership renewals received after August 1 be valid until the next July 31, regardless of the month the renewal is received. Back issues of the journal and newsletters will be sent to the member. Hunt seconded the motion and it carried.

Motion 6. Snyderman moved that the PSCLS House of Delegates recommend to the ASCLS to modify new memberships as follows:

New member applications received after August 1 will be valid until the following July 31 regardless of the month the person joins ASCLS. "Coupons" for membership renewal will be issued to the new members as follows:

P1 - \$30

P2 - \$15

Students - \$10

Hunt seconded the motion. Motion was defeated.

Hoover asked if non-dues revenues could be increased so that viability of the organization is not dependent upon membership dues.

Passiment answered that continuing education activities do not make money. NMLW is not making money any more. P.A.C.E. is the only continuing education activity that makes a profit. ASCLS has a proposal to draw non-membership revenues (ie. continuing education).

10. Student Forum. The Job Fair has been cancelled due to lack of interest. Student representatives are planning a Registry Review Session in June, 2002.

Motion 7. Nemchik moved that the PSCLS House of Delegates provide funding for the PSCLS student representatives to attend the 2002 ASCLS meeting in an amount not to exceed \$1,500 total. Strauss seconded the motion and it carried.

11. Nominations and Elections.

Nominees were announced:

President-Elect: Charles Wilson

Treasurer: Mary Gourley

Board of Directors (2 year position): Ruth Negeley, Brooke Slick, Sandy Toleczko

By-Laws: Carolyn Snyder

Motion 8. Gourley moved that the nominations for the office of President-Elect be closed. Snyder seconded the motion and it carried.

Motion 9. Franz moved that the nominations for office of the treasurer be closed. McLane seconded the motion and it carried.

Motion 10. Strauss moved that the nominations for Board of Directors be closed. McLane seconded the motion and it carried.

Motion 11. Snyderman moved that the nominations for Bylaws Committee be closed. Neiman seconded the motion and it carried.

12. Committee Reports.

a. Annual Meeting

McLane remarked that since Scanticon is a new adventure, she does not yet know how we made out financially. As of today, there are 312 registrants.

Snyder reported to the House of Delegates that due to multiple factors, the committee elected to eliminate the exhibit hall and to have vendors make donations in exchange for advertising in packets and in the program. This idea was successful. \$8,550 in donations have been pledged.

Motion 12. Snyderman moved that PSCLS skip the annual meeting for 2003 and promote attendance at the ASCLS Annual Meeting. Nemchik seconded the motion and it carried.

b. Awards.

Hoover suggested that 20 year members be notified in advance of their awards so that they can plan for attendance at the Spring meetings.

c. By-Laws.

No report.

d. File Custodian.

Hunt continues to store old records in his attic.

e. Career Recruitment.

Neiman distributed new ASCLS brochures and encouraged members to ask for them and distribute them at schools, phlebotomy collection stations, etc.

f. Continuing Education Assistanceship.

The Sandra Keener Memorial Scholarship has increased from \$4000 to \$5000 with \$250 available to members and \$150 available to non-members.

g. Education Scientific Assembly.

Nemchik distributed a written report for Phyllis Gotkin. The assembly is in need of a co-chair to work with Margie Reinhart since Phyllis is retiring.

h. Federal Government/PAC.

No report.

i. Finance.

No report.

j. Leadership Development.

Snyderman reported no communication from ASCLS.

k. Membership Development.

Aikey reported that 60 lapsed members were contacted. Fifteen to twenty renewed.

l. Newsletter.

Nemchik distributed a written report for Cindy Evans. As always, Cindy is in need of articles from members.

m. PACE.

Toloczko gave a written report of the PACE activities for the year.

n. State Government Liaison.

Snyder reported that thirty members are interested in licensure.

o. Web Master.

McLane will put awards and scholarships on the web site. McLane was contacted by a teacher to use the Roberts Rules for Elections from our handbook. If elected to Region II Representative, McLane will continue as our Web Master.

13. Chapter Updates.

a. Delaware Valley Chapter has held multiple continuing education programs. They also have had regular distribution of their newsletter, "Technicalities." For National Medical Laboratory Week, they have arranged for a promotional announcement at the Crown of Lights on top of the PECO Building at 23rd and Chestnut Streets in Philadelphia.

b. Lehigh Valley Chapter had a Winter workshop at Reading Area Community College where educational technical applications such as Power Point and Smart Board were presented. A May meeting is planned with a management topic.

c. Northeast Chapter provided a written report.

d. Southwest Chapter did not provide a report.

e. Susquehanna Chapter is planning to revitalize.

14. Old Business.

a. Election Results.

President-Elect: Charles Wilson

Treasurer: Mary Gourley

Board of Directors: Ruth Negeley, Brooke Slick

By-Laws: Carolyn Snyder

Motion 13: Snyderman moved that the ballots from the PSCLS 2002 election be destroyed. Snyder seconded the motion and it carried.

15. New Business.

a. Installation of Officers. Nemchik installed new officers.

b. PSCLS Name Change. A proposal has been made by ASCLS to change PSCLS to ASCLS-PA. Snyderman asked the House of Delegates for a straw vote. The House of Delegates unanimously voted affirmatively.

Mary Gene Butler suggested polling members in the Newsletter. Strauss thinks it is a good idea to identify us with the national organization.

c. ASCLS 2002 Delegates.

Motion 14. Aikey moved that the PSCLS House of Delegates authorize equal payment of funds to all official delegates and alternates attending the 2002 ASCLS Annual Meeting. Gourley seconded the motion and it carried.

d. E&R Fund – Silent Auction.

Motion 15. Snyderman moved that Loretta Nemchik secure two \$50 gift certificates to notable Philadelphia restaurants to be donated to the 2002 E&R Fund Silent Auction. Aikey seconded it and the motion carried.

Nemchik will purchase two \$50 gift certificates at two Philadelphia restaurants for the E&R auction in Orlando.

e. Budget.

The question arose, "Should we be moving money out then into the contingency fund?" Snyderman suggested not cutting line items. Hunt suggested cutting line items.

Passiment says that a budget is a guide line not a check book balance. As spending occurs, monies may be moved. Only if monies do not cover spending do we use the contingency fund. Our problem is projecting a budget in April when the fiscal year begins August 1.

Motion 16. Aikey moved that PSCLS House of Delegates adopt the 2002-2003 proposed budget as presented. Be it noted: monies left over at the end of fiscal year 2001-2002 will be transferred to the operating budget FY 2002-2003 and any discrepancy will be adjusted at the next Board of Directors' meeting. Hurgunow seconded the motion and it carried.

f. Children's Miracle Network.

Motion 17. Snyderman moved that the PSCLS House of Delegates donate the \$200 collected last year plus \$100 for this year's donation in addition to any monies donated by attendees to the meeting to the Children's Miracle Network to be donated to the Temple Children's Hospital. Franz seconded the motion and it carried.

16. Announcements

Motion 18. Snyderman moved that the House of Delegates commend Scott Aikey for his capable handling of the House of Delegates as Speaker of the House. Motion was seconded by Neiman and carried.

17. Adjournment.

Motion 19. McLane moved to adjourn the PSCLS House of Delegates meeting sine die. Strauss seconded the motion.

Meeting was adjourned at 9:55 p.m.

Respectfully submitted,
Sandra Neiman
Secretary

SN/lam

