

**PSCLS HOUSE OF DELEGATES
ANNUAL MEETING MINUTES
VALLEY FORGE RADISSON, KING OF PRUSSIA, PA**

MAY 20, 2001

Present: Scott Aikey, Speaker; Patsy Bering, Cindy Evans, Katie Franz, Mary Gourley, Regina Halbiger, Judy Hoover, William Hunt, Jeffrey Martinez, Eileen Molecavage, Mary Ann McLane, Sandy Neiman, Loretta Nemchik, Margie Reinhart, Brooke Slick, Carolyn Snyder, Barb Snyderman, Sandy Toloczko

1. Call to Order

Speaker Scott Aikey called the meeting to order at 2:28 p.m.

2. Introductions

Introductions were unnecessary as same body of members were in attendance as were at the Board of Directors meeting. Aikey explained that all delegates present could make motions and vote upon them.

3. Appointment of Speaker of the House and Parliamentarian

Aikey appointed as Speaker of the House; Patsy Bering Parliamentarian.

4. Credentials Report

Katie Franz reported 17 in attendance and ascertained a quorum of 10. All members need to announce leaving and returning to maintain quorum.

5. Agenda Approval

Hunt asked if nominations and elections be moved up on the agenda to permit time for voting and counting of votes. All agreed to move it up to follow Region II Update.

Motion #1. Mary Ann McLane moved that the agenda be approved as amended. Bill Hunt seconded the motion and it carried.

6. President's Report

Hunt thanked everyone for their commitment in the past year. A major project was contacting lapsed members. A major improvement was ASCLS' sending leadership CD's instead of bulky paper copies. McLane thanked Hunt for a successful year.

7. Secretary's Report

Motion #6. McLane moved that the nominations for Secretary be closed. Seconded by Snyderman and carried.

Motion #7. Gourley moved that the nominations for Board of Directors be closed. Seconded by Snyderman and carried.

Ballots were distributed. Members voted and ballots were collected.

12. ASCLS Report

a. Texas Resolution to ASCLS

When members publish (e.g. in a scientific journal) all credentials should be included or excluded but be consistent.

Aikey asked, "Does our House of Delegates feel strongly either way? Should the House pass a position?"

Patsy Bering stated that we should express our preferences. We have the choice to either have our elected delegates express our position at the July ASCLS meeting or to write a resolution and send it to Texas. The house unanimously agreed to do the latter.

Motion 8. Franz moved that the PSCLS House of Delegates support a resolution whereas the PSCLS House of Delegates agrees with the intent of the Texas resolution, we propose that the Editorial Board of Clinical Laboratory Science be instructed that all authors are to be listed without credentials. This is the current practice of most scientific journals. Be it noted: This resolution will be shared with all constituent societies of ASCLS.

McLane and Franz will write the proposal.

b. Aikey brought up the recent ASCLS position papers. He asked if anyone could review the papers and have PSCLS formulate our position. He feels that the most controversial of these papers is one on leukoreduction of blood products.

A brief recess (15 minutes) was held.

13. Committee Reports

a. Awards. Printed report submitted. Some awards to be announced a banquet.

b. By laws. Scott updated handbook . McLane demonstrated the handbook on the web site. She will be working on this project in the next few weeks. Members should then access the handbook and make known any changes. PACE forms, scholarship applications, etc. will be included.

c. File Custodian - no report.

d. Career Recruitment. Report submitted. Asked for attendance at Western, Pennsylvania Health Quest 01.

e. Continuing Education Assistanceship - written report was submitted.

- 1) One request for the money for the meeting was honored.
- 2) \$2450 has been spent to date. \$550 is "left" to until August, 2001.
- 3) We need to increase money until end of fiscal year.

Motion #9. Snyder moved that the 2001 House of Delegates increase the line item for the Sandra L. Keener Memorial Scholarship Fund for 2000-01 by \$1000 for a total of \$4000. Evans seconded and the motion passed.

f. Federal Government Liaison and PAC.

Motion #10. Gourley moved that the registration fee of \$175 for the ASCLS Legislative Symposium held March 19-24, 2001 in Washington, D.C. be reimbursed to Judy Hoover. Money to come from the Federal Government Liaison line item. Seconded by McLane; motion carried.

g. Finances - Aikey presented audit.

Auditor states that "the financial statements referred to above present fairly, in all material respects, the financial position of PSCLS." Auditor made some incorrect or inappropriate suggestions. Scott is suggesting that we not use this auditor again.

Merill-Lynch stock accounts should have quarterly adjustments to coincide with meetings.

Motion #11. Hunt moved that the PSCLS House of Delegates accept the audit report dated January 17, 2001 for the financial statements as of August 31, 2000. Seconded by McLane; motion carried.

Motion #12. Snyderman moved that the PSCLS House of Delegates direct the treasurer to adjust the bottom line of the Merill-Lynch stock accounts with each treasurer's report. Seconded by Hunt; motion carried.

h. Leadership Development - written report submitted.

i. Newsletter - written report submitted.

Evans reminded members of June 1 deadline and need for articles from members.

j. State Government Liaison.

Not much activity. Monitoring weekly register report from government for relative activities.

Pennsylvania licensure \$3000 are still in treasury. Should we reactivate activity or deplete fund? Aikey suggested that \$3000 stay in place to demonstrate interest. McLane stated that the coalition no longer exists. Using Montana as an example, she states despite their licensure, nurses claim to be competent to perform lab tests.

k. PACE

Forms are now on ASCLS web-site.

l. Membership Development.

Printed report submitted. McLane reiterated about ASCP stickers and encouraging students to sit for NCA and join ASCLS/PSCLS.

Mary Gourley eluded to Mary Ann's article in the current ADVANCE. Marketing is needed for new members.

m. Education SA.

Will meet in June. Consolidation proposal to address decrease in hospital programs. Recruitment and retention of students is a high priority.

n. Web Page.

No formal report. McLane encouraged everyone to submit news. Ads from Mayo Clinic for jobs recently posted on site. Snyderman suggested that hospitals should advertise on our Web site. Neiman offered to market our job site to her program's advisory board.

o. Annual Meeting.

Aikey gave written report. We will "break even" at this meeting.

14. Chapter Presidents' Reports

- a. Delaware Valley - planned this PSCLS Annual Spring meeting.
- b. Lehigh Valley - conducted two educational meetings.
- c. Northeast - having problems due to their hospital going Union.
- d. Northwest - inactive.
- e. Southwest - no report.
- f. Susquehanna - inactive. Carolyn Snyder will chair 2002 meeting.

15. Old Business - none

16. New Business

- a. Election Results

President Elect - Katie Franz
Secretary - Sandy Neiman
Board of Directors - Eileen Molecavage (2 years)
Sharon Strauss (2 years)
Charles Wilson (1 year)

Motion #13. Brooke Slick moved that the ballots from the PSCS 2001 election be destroyed. Motion was seconded by McLane and carried.

b. Lapsed Members - topic already covered.

c. E & R Fund - Silent Auction

d. Future Annual Meetings

2002 Philadelphia Area

- 1) suggestions from present meeting
- 2) committee will be made to new meeting committee.

e. 2001-02 Budget Presentation

Motion #14. Gourley moved that the PSCLS 2001 House of Delegates adopt the Proposed Budget for Fiscal Year 2001-2002 as presented. Seconded by Hunt; the motion carried.

f. Children's Miracle Network

Motion #15. Molecavage moved that PSCLS will match contributions to Children's Miracle Network up to the amount of \$500, funds to be taken from O & A line item and sent to St. Christophers Hospital of Philadelphia. Seconded by Toloczko. Motion carried.

g. Delegate Selection

Five to seven delegates are needed for July's ASCLS meeting in Chicago. Those selected are: Scott Aikey, Mary Gourley, Mary Ann McLane, Carolyn Snyder, Barbara Snyderman. First alternate - Sharon Strauss; second alternate - Judy Hoover.

The question arose as to how funds should be divided among delegates and alternates.

Motion #16. Franz moved that the PSCLS House of Delegates authorize equal payment of funds to all official delegates and alternates attending the 2001 ASCLS annual meeting. Hunt seconded the motion and it carried. Note: If employers reimburse employees, delegates should decline PSCLS funds so that all who attend may be supported.

17. Announcements

A wine and cheese party will precede the Awards Banquet on Monday at 6:00 p.m.

18. Adjournment

Motion #17. Brook Slick moved that the 2001 House of Delegates be adjourned sine die. Seconded by Franz. Meeting adjourned at 6:20 p.m.

Respectfully submitted,

Sandy Neiman, Secretary