



American Society for Clinical Laboratory Science-PA

Annual House of Delegates

Pennsylvania Hospital, Philadelphia, PA

May 6, 2012

Present: William Hunt, President; Eric Evans, President-Elect; Sharon Strauss, Treasurer; Scott Aikey, Secretary; Barbara Snyderman, Region 2 Director; Laurie Taraborrelli, DV Chapter President; Michael Osborne, Member; Jean Buchenhorst, DV Chapter Past President; Jacqueline Shaw, Student Rep; Dee Dolan, Board; Mary Gourley, Awards, Bylaws; Regina Halbiger, DV Board; Katie Franz, Board; John Lawless, Member, Elissa Passiment, ASCLS EVP; Joe Passiment, Guest

1. Call to order – President Hunt called the meeting to order at 3:05 pm.
2. Parliamentarian – Barbara Snyderman was appointed Parliamentarian
3. Speaker of the House – Mary Gourley was appointed the Speaker of the House and took the gavel from the President to begin the meeting.
4. Credentials - There were 12 delegates, 7 which represent a majority.
5. Approval of Agenda

MOTION 1: Moved by Franz, seconded by Hunt that the ASCLS-PA House of Delegates approve the agenda as presented. Motion passed.

6. Approval of Minutes of 2011 House of Delegates

MOTION 2: Moved by Hunt, seconded by Franz that the ASCLS-PA House of Delegates approve the minutes of the 2011 ASCLS-PA House of Delegates as presented. Motion passed.

7. President's Report – President Hunt presented a verbal report. Highlights included a one-day continuing education meeting in State College, a Lapsed Member phone campaign, and several Board Meetings throughout the year.

8. ASCLS EVP Report – Elissa Passiment presented a verbal report. Highlights included:

- a. The New headquarters for ASCLS is located in Tysons Corner, VA
- b. A new meetings management firm, Stellato Management Solutions, has been retained
- c. Website – a new website is in the works and should be live in 6 months
- d. Education & Research Fund – received a \$150,000 bequest from the Dolbey Foundation; New MLT and MLS scholarship will be awarded with this donation
- e. ASCLS Annual Meeting will be held at the Millennium Biltmore Hotel in downtown Los Angeles, CA in July 2012. A new ASCLS Mobile Meeting App is available for a free download.
- f. CLMA Merger Discussions – discussions are ongoing; three work groups have been formed (Membership, Governance and Offerings)

9. Region II Director Report – Barbara Snyderman presented a verbal report. Highlights included:
 - a. Attending State and local meetings
 - b. The ASCLS CE Organizer is now electronically connected to the BOC
 - c. ASCLS National Nominations: there are several contested elections this year.
 - d. A new task force has been created to evaluate the current ASCLS Member of the Year award.

10. Treasurer’s Report: Sharon Strauss presented her report.

MOTION #3: Moved by Aikey, seconded by Hunt that the ASCLS-PA House of Delegates direct the Treasurer to move \$3,609.88 from the Operating Fund to the Scholarship & Award Fund for the Memorial Undergraduate Scholarship. Motion Passed.

11. Committee Reports:

- a. Awards – The Award Chair presented her written report. There were no nominees for the Estolle Gross and Corporate Awards. Mary requested the membership list to be able to determine and award the 20-year and sustaining member awards.

Awards winners were as follows:

Key to the Future: Jacqueline Shaw, Laura Taraborrelli, Michael Osbourne

Keener Service Award: Sharon Strauss, Regina Halbiger, Margaret Reinhart, Jean Buchenhorst

- b. Bylaws – The Bylaws were updated and submitted to the National ASCLS office.
- c. Continuing Education Assistanceship – no report
- d. Education SA – no report
- e. Federal Gov't Liaison – no report
- f. File Custodian – no report
- g. Finance – The Finance chair presented the results of the Audit for the year ending 8/31/11. No issues were noted during the audit.
- h. Leadership Development – no report
- i. Membership – no report
- j. Newsletter – No report.
- k. PACE – A PACE report was presented

- l. Webmaster – The Webmaster, Sharon Strauss, requested that members notify her when they notice out of date links or material on the ASCLS-PA web site.
- m. Student Forum – The Student Forum review session is to be held at the University of the Sciences in June 2012.

12. Chapter Reports

- a. Delaware Valley – A planning meeting was held 9/7/11; there were several educational meetings held and a social event.
- b. Lehigh Valley – no report
- c. Northwest – no report

13. Nominations

The following positions are open for nomination: President Elect, Secretary, 2 Board Members. Scott Aikey was nominated to run for Secretary. Michael Osbourne and Laurie Taraborrelli were nominated to run for the Board of Directors. There were no nominees for President Elect.

MOTION #4: Moved by Hunt, seconded by Strauss to elect by acclamation the following slate of candidates: Scott Aikey, Secretary; Michael Osbourne and Laura Taraborrelli, Board of Directors. Motion Passed.

14. Old Business

- a. 2012 Philadelphia Spring Meeting: 7 vendors and 68 attendees were registered; Still expecting to make a small profit, but the low number of attendees is probably due to delays in the program mailing and poor marketing.

15. New Business

- a. ASCLS Silent Auction

MOTION #5: Moved by Aikey, seconded by Hunt that the ASCLS-PA House of Delegates direct the President to purchase two gifts for the ASCLS Silent Auction not to exceed \$150 total. Motion Passed.

- b. Delegates to the ASCLS National Meeting – The President asked the group who was planning to go to Los Angeles; we need four at large delegates. Once we know who is going, an email motion will be sent out to approve the delegate stipend.

- c. FY 13 Budget - Treasurer Sharon Strauss presented the ASCLS-PA Fiscal Year 2012-2013 budget.

MOTION #6: Moved by Franz, seconded by Hunt that \$5000 be taken from the Contingency Fund and moved to the proposed FY13 budget. Motion Passed.

MOTION #7: Moved by Hunt, seconded by Franz that the FY13 proposed budget be adopted as presented. Motion Passed.

d. Student Funding

MOTION #8: Moved by Hunt, seconded by Dolan that the ASCLS-PA House of Delegates approve the expenditure of \$1,400 to send the ASCLS-PA Student Representative to the ASCLS Annual Meeting in Los Angeles, CA. Motion Passed.

The Speaker of the House, Mary Gourley, handed the gavel back to President William Hunt.

16. Installation of New Board Members and Officers – President Hunt installed the newly elected Board Members and Officers. He then installed incoming President Eric Evans. Eric then took the gavel and resumed the meeting.

17. Adjournment

MOTION #9: Moved by Franz, seconded by Aikey that the ASCLS-PA House of Delegates adjourn sine die. Motion passed.

Submitted by

Scott Aikey, Secretary

A handwritten signature in cursive script that reads "Scott E. Aikey".