



**American Society for Clinical Laboratory Science-PA
Winter Planning Meeting
Conference Call
January 24, 2013**

Present: Eric Evans, President; Scott Aikey, Secretary; Laurie Taraborrelli, Board; Michael Osborne, Board; John Lawless, WebMaster; Mary Beth Miele, 2013 Spring Meeting Chair; Irene Chase, Student Representative

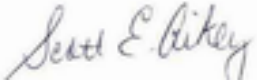
1. Call to order – President Evans called the meeting to order at 7:02 pm.
2. 2013 Spring Meeting – Holiday Inn Harrisburg East
 - a) Registration Cost: The group agreed on the following registration rates for the meeting: \$95/members; \$130/Nonmembers; \$25/Student Members; \$45/Student Nonmember
 - b) Student Review Session: All speakers have been confirmed; most details are in place; still working on getting the PACE forms completed
 - c) Monday/Tuesday General Sessions: Mary Beth sent a tentative schedule which Eric will send to the group for comment
 - a. Monday: Hanover Room: Patient safety, Cardiac Markers, Toxicology, Micro talk, Automation in Micro, Respiratory Viruses
 - b. Monday: Harrisburg Amphitheater: Team Building, Free Light Chain Testing, Case Studies in Hematopathology, Professional Organizations, Personalized Genomics, Utilization of Lab Services
 - c. Tuesday: Hanover Room: Identity Matters, Federal Government Update, Massive Transfusion Protocol, Case Studies in Transfusion, HLA/Immunogenetics, Pre-transfusion testing
 - d. Tuesday: Harrisburg Amphitheater: Student Review
 - e. Tuesday: Room 3: Pediatric Transfusions, Coagulation talk, Bed Bugs, Liver Enzymes, JC Accreditation, Maldi-Tof (Micro)
 - d) Awards on Monday from 12-1pm during lunch
 - e) Budget – Scott will send out with the minutes
 - f) Vendors: 7 definite vendors with 2 additional pending; Another 15 vendor invitations have been sent out. We are hopeful for to have 15-20 vendors exhibit. We should consider having some signs printed and printed in the program. Mike to send John a list of the vendors with approved logos.
 - g) Dates: 2/15 PACE forms complete, 2/18 – all materials to Scott, 2/25 – Program to Printer, 3/10 – Programs in the mail
 - a. Upload the program on the website along with the registration form.
 - b. Advertise the Annual Meeting now on the website.
 - h) Early Registration deadline: May 4, 2013

i) Virtual Lab Fair – Michele Lachance is working on this.

3. Adjournment

The meeting was adjourned at 7:45pm

Submitted by
Scott Aikey

A handwritten signature in cursive script that reads "Scott E. Aikey". The signature is written in dark ink on a light-colored background.