



**American Society for Clinical Laboratory Science-PA  
Fall Planning Meeting  
Conference Call  
October 25, 2012**

Present: Eric Evans, President; William Hunt, Past President; Scott Aikey, Secretary; Barbara Snyderman, Region 2 Director; Laurie Taraborrelli, Board; Michael Osborne, Board; Irene Chase, Student Representative; Laura Merritt, Board; Dee Dolan, Board; Katie Franz, Board; Mary Beth Miele

1. Call to order – President Evans called the meeting to order at 7:35 pm.
2. Introductions – the members introduced themselves.
3. 2013 Spring Meeting

Debbie Smeal will not be chairing the spring meeting; a new chair is needed. Mary Beth Miele volunteered to be the chair as long as additional people volunteer to assist. The group discussed the challenges with drawing speakers and vendors to the State College area. In addition, Irene mentioned the challenge with getting speakers and students to attend a State College meeting.

If a meeting was to be held in Harrisburg, we could use either the Sheraton or Harrisburg Area Community College. The preference would be to hold the student review session in conjunction with the meeting. The group decided that a May meeting in Harrisburg would be best with the dates of May 16-17, May 30-31 and June 6-7 as the preferred dates (in order.) Mary Beth will contact the venues to see what dates are available. Irene will ask if the student review confirmed speakers would be willing to speak in a meeting in Harrisburg.

Barb will collect potential vendors from previous meetings (West Virginia and New Jersey) as well as try to list additional vendors to contact. Bill will also look for vendor contacts. Laurie also volunteered to assist with vendors. Eric will ask Sharon Strauss if she is willing to do Registration. Scott will put the actual program together for the printer. Eric will merge the mailing lists for the mailing.

4. President-Elect

Laurie Taraborrelli has expressed interest and the willingness to be President Elect, however, the Bylaws state that the office of President Elect shall stay vacant until the next election when the House of Delegates shall vote for a President and President Elect. Laurie will begin to work with Eric to get acclimated to the position in the interim.

5. Website

John is ready to start hosting the new website and asked about the reimbursement for the hosting charges. Eric will talk to John about submitting those expenses to the Treasurer.

6. Newsletter

Laurie is collecting articles. The anticipated publish date is the middle to the end of November.

7. Susquehanna Chapter Meeting

Michele Lachance is preparing a chapter meeting for the spring.

8. Northwest Chapter

A spring meeting is being planned

9. Record Retention Policy

Scott reported that this policy is still in development

10. Delaware Valley Chapter

The chapter will be hosting a chapter meeting on November 7, 2012 at Pennsylvania Hospital

11. Adjournment

The meeting was adjourned at 8:30pm

Submitted by  
Scott Aikey

