



**American Society for Clinical Laboratory Science-PA
Fall Board & Planning Meeting
Harrisburg Area Community College
Harrisburg, PA
September 8, 2012**

Present: Eric Evans, President; William Hunt, Past President; Sharon Strauss, Treasurer; Scott Akey, Secretary; Barbara Snyderman, Region 2 Director; Laurie Taraborrelli, Board; Michael Osborne, Board; John Lawless, WebMaster; Irene Chase, Student Representative; Neema Chandel, New Professional; Debbie Smeal, Guest

1. Call to order – President Evans called the meeting to order at 2:10 pm.
2. Introductions – the members introduced themselves. A thank you letter was received from Erica Chandler thanking the Society for the Undergraduate Scholarship she received.
3. Approval of Minutes

MOTION #1: Moved by Strauss, seconded by Hunt that the ASCLS-PA Board of Directors approve the minutes of the ASCLS-PA Board Meeting dated 5/6/12. Motion Passed.

There were 2 email motions read into the minutes by Secretary Aikey:

Email Motion #1: Moved by Aikey, seconded by Strauss that the ASCLS-PA Board of Directors approve a \$500 stipend for the ASCLS-PA delegates attending the 2012 ASCLS Annual Meeting in Los Angeles, CA. Motion Passed

Email Motion #2: Moved by Strauss, seconded by Aikey that the ASCLS-PA Board of Directors donate \$100 in honor of JoAnn Delligatti, the sister of Elissa Passiment, to come from O&A line item. Motion Passed.

4. Treasurer's Report- the Treasurer, Sharon Strauss, presented her report dated 8/31/12.

MOTION #2: Moved by Aikey, seconded by Hunt that the ASCLS-PA Board of

Directors accept the Operating Fund Treasurer's report as amended dated 8/31/12 and file for audit. Motion passed.

MOTION #3: Moved by Aikey, seconded by Hunt that the ASCLS-PA Board of Directors accept the Scholarship & Fund Treasurer's report dated 8/31/12 and file for audit. Motion passed.

MOTION #4: Moved by Aikey, seconded by Hunt that the ASCLS-PA Board of Directors disperse the remaining FY12 general funds as follows: Move \$5000 to the Contingency Fund and move \$4543.38 to the Reserve Fund FY13-14. Motion Passed.

5. 2013 Annual Meeting:

MOTION #5: Moved by Hunt, seconded by Taraborrelli that the ASCLS-PA Board of Directors direct the ASCLS-PA President to develop a two day meeting plan for a meeting to be held in State College, PA in April, 2013 and present the plan for approval at the next ASCLS-PA Board Meeting. Motion Passed.

Discussion: Suggestion to hold a two-day spring meeting in State College and have a student review session on the second day as well. There was a suggestion to hold the meeting on a Friday/Saturday.

MOTION #6: Moved by Aikey, seconded by Strauss that the ASCLS-PA Board of Directors host a fall meeting in 2013 in the Philadelphia area and request that the Delaware Valley Chapter leadership discuss and present a proposal for approval at the next ASCLS-PA Board Meeting. Motion Passed.

6. Newsletter:

Discussion: The next newsletter should be mailed in November, 2012. Laurie Taraborrelli volunteered to help solicit articles.

7. Web Site Review:

Discussion: John Lawless presented a mock up of the new ASCLS-PA web site. The group gave feedback. The target go live is November, 2012

8. File Custodian:

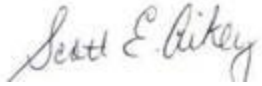
Discussion: Scott volunteered to draft a record retention policy which will guide the Society in knowing what to keep, what to scan and what files to discard.

9. President-Elect: The group discussed various people who could be asked to run for ASCLS-PA President Elect.

10. Adjournment

MOTION 7: Moved by Strauss, seconded by Taraborrelli that the ASCLS-PA Board of Directors adjourn at 4:30pm. Motion passed.

Submitted by
Scott Aikey

A handwritten signature in cursive script that reads "Scott E. Aikey".

This website last modified 09/20/2012